



**Fremont Cemetery Trustees  
Meeting Minutes  
May 2, 2011  
Approved June 13, 2011**

The meeting was called to order at 3:30 pm in the basement meeting room of the Fremont Town Hall.

Present: Cemetery Trustees Richard Rand, Leon Holmes, Jr. and Recording Secretary Meredith Bolduc.

Mr. Holmes motioned to accept the minutes of the March 7, 2011 meeting. Motion seconded by Mr. Rand with favorable vote 2-0.

Old Business

Broken monuments: Mrs. Bolduc reported that she spoke with Roger Sypher of Syphers Monument Co. who said he is familiar with the Fremont Village Cemetery as he has placed stones in the cemetery on a number of occasions. She told Mr. Sypher that if the Trustees want to move ahead with repairing some, or all, monuments they would need to include an amount in their 2012 budget for that purpose. Mr. Sypher said that typically towns set aside a dollar amount and he repairs as many monuments as he can with the allotted amount. He sent an example statement in the amount of \$300 and wrote on the invoice that it was for monument repair/restore work to be done in 2011-12. This will again be considered at the next meeting.

Footings: The Trustees had previously asked Mrs. Bolduc to find out what dimensions (if any) other towns require for monument footings. She said she had researched several cemetery ordinances and could find nothing that addressed footings. Some had dimensions for the length, width, height and base length, but they did not specify requirements for footings.

IE:

<u>PLOT SIZE</u>	<u>LENGTH</u>	<u>WIDTH</u>	<u>HEIGHT</u>	<u>BASE LENGTH</u>
1-3 Graves	3' 6"	1' 2"	3' 0"	4' 6"
4-6 Graves	4' 6"	1' 4"	3' 6"	5' 6"
7 or more	7' 6"	1' 6"	4' 0"	8' 6"

Gates: Bob Henderson of Henderson Welding has not yet finished the three gate sections at the Village Cemetery. It was previously understood that this will be done when the ground is clear of snow. Mrs. Bolduc contacted Mr. Henderson in early March and requested the gate sections

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be finished by April 15<sup>th</sup> so the Trustees would have time to mount them on the posts before Memorial Day. Mr. Rand said he talked with Mr. Henderson recently and the gates are still not finished. Mr. Holmes said he would contact Mr. Henderson tomorrow to request the gates be finished as soon as possible.

### VILLAGE CEMETERY

The Trustees agreed on the following action items for 2011:

- The lots in the back of the Village Cemetery need to be leveled off and made ready to sell. Mr. Rand stated that there is room for 20 to 30 lots.
- The uprooted trees behind the shed need to be cleared away.
- The wall on the Brentwood end needs to be fixed.

There was a conversation relative to some dead trees that need to be taken down at the Village Cemetery and the possibility of them needing to be dropped on abutting property owned by David Downing. Mr. Rand said Mr. Downing is alright with this, but he will speak with Town Administrator Heidi Carlson about the process of obtaining written permission.

### LEAVITT CEMETERY

The Trustees agreed on the following action items for 2011:

- The area that is open behind the wall still needs some loam spread.
- Spread the loam that is already onsite.
- Repair/reset the double gate at the front of the cemetery.
- Install a hand pump at the well.

### Maintenance:

Mr. Holmes and Mr. Rand discussed how long it would take for a worker to mow the cemeteries (mostly the Village Cemetery) each time. Mr. Rand said he will contact Mr. Anderson about this. They also had a conversation relative to the work involved in maintaining the cemeteries.

Mr. Holmes and Mr. Rand agreed to check out the lawnmowers to be sure they will start and are in good working order as the mowing season is about to begin.

### New business

#### Application:

As a result of the ad recently placed by the Town, the Trustees received an application for a part time seasonal cemetery maintenance worker from Brian Lanseigne of Taylor Lane, Fremont NH.

After some review of the application and including a very favorable verbal recommendation to Mr. Rand by Richard Johnson, Mr. Holmes made the motion to recommend to the Selectmen that Brian Lanseigne be hired to fill the position of cemetery maintenance laborer and that the hourly rate be not less than \$10.00 per hour.

Motion seconded by Mr. Rand with unanimous favorable vote 2-0.

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### Resignation:

The Trustees received and regretfully acknowledged the resignation of Roger Anderson as cemetery maintenance laborer.

### PROFIT & LOSS BUDGET

The Trustees receive and review the Cemetery P&L statement for January through March, 2011.

### Correspondence

Received: Notice of the annual DRA Cemetery Trustees meeting to be held in Concord on June 7, 2011. Mr. Rand and Mr. Holmes both said they would like to attend.

At 5:00 pm Mr. Holmes made the motion to adjourn the meeting. Motion seconded by Mr. Rand with unanimous favorable vote 2-0.

### Next meeting

It was agreed that due to the July holiday and vacations, the next meeting will be scheduled for 3:30 pm on Monday August 1, 2011.